



This summer may not look like all the summers that have come before or any of the summers that will come again. What we do know is that camp plays a vital role in the lives of campers, their families and staff. We understand that there is going to be some anxiety for families sending their children to camp, so we wanted to share some policies and procedures that we have put in place to help ensure the safety of our campers and staff.

### Registration/Payments:

Teamworks is highly encouraging contact-free registration and payments. All registrations can be done online 24/7 or during facility hours by phone.

### Drop-Off/Pick-Up Policy:

- Camper Drop-Off is between 8am-9am each morning.
- Teamworks will be implementing a curbside drop-off/sign-in process. A Teamworks employee will check-in your child, and help your child gather their belongings for camp.
  - Note: Facility doors will close at 9:15am. If you are running late, please call the Teamworks office so that a staff member can sign you in.
- Camper Pick-Up is between 3:30pm-4:00pm each afternoon.
  - Extended day pick up is available until 5pm for an additional fee.
- When you enter the parking lot during Pick-Up, a Teamworks staff member will collect your name and the camper(s) you're picking up. You will then continue to follow the traffic pattern and will pick-up your camper(s) at the front door. As always, a valid ID is required when picking up campers.

### What We're Asking From Campers/Families:

To help prevent possible contamination and spread of COVID-19, we've implemented the following policies for families.

- To help prevent cross-contamination, each camper will have a dedicated spot for their belongings. We recommend a closed backpack and the following items:
  - **Face Coverings (Required)**- Campers will be required to wear face coverings when not participating in an activity. This requirement may change during the summer if we feel it's safe to do so.
  - **Bagged Lunch and Snacks (Required)**- Unfortunately, Teamworks will not be providing lunch or snack options this year.
  - **Waterbottle (Required)**- Campers will not be able to use water fountains. To avoid contamination, water fountains will strictly be used by camp staff to refill waterbottles.
  - **Bathing Suit and Towel**- A long sleeve, SPF sun shirt is also recommended
  - **Sunscreen**- Please apply sunscreen prior to camp and send a bottle for campers to reapply as needed. If your camper will need help reapplying sunscreen, please provide a spray bottle.
  - **Change of Clothes** (Ages 4-6)
- Full-week camp enrollment only to limit contact between different campers and staff.



- If your child has any COVID-19 symptoms or has been exposed to someone with COVID-19 in the previous 14 days, please keep them home for the safety of our staff and other campers.

### What We're Asking from Staff

To help ensure the safety of our staff and campers, we are requiring staff to:

- Carry a Teamworks photo identification card
- Wear face coverings throughout the day when they are with the campers and can not social distance.
- Stay with the same group of campers for the duration of the week.
- Carry a sanitizer spray bottle to use throughout the day.
- Stay home if they feel sick or have been exposed to anyone with COVID-19.

### Programming:

Due to anticipated enrollment restrictions and COVID-19 policies, our camp programming will be different from previous years. Programming changes will include:

- A reduced number of camp offerings. A simplified camp offering will ensure that we can enforce social distancing while also providing a quality curriculum for campers.
- Modified versions of each camp to ensure social distancing. We will encourage learning and developing through individual drills & competitions, individual activities (i.e. crafts) and distanced camp games, while reducing physical competition.
- Each camp group will have a designated area for their activities each day that will be a safe distance from other groups.
- Each camp group will have designated eating areas that will not be shared with any other group during camp hours.
- Each camp group will be provided with their own bag of equipment and materials to use for the day. This equipment will be sanitized as needed throughout the day and after each day.

### Additional COVID-19 Safety Protocols:

- Social Distancing will be enforced with all campers and staff throughout the facility and during activities. This includes common areas, bathrooms, pool, etc. Six-foot line markers will be used as needed.
- Sanitizing stations have been setup at the main entrance and throughout the facility. In addition, staff will be equipped with sanitizer spray bottles so that campers can easily sanitize their hands after activities.
- Inside facility doors will be propped open or removed to help prevent the touching of door knobs/handles.
- Teamworks will increase cleaning measures throughout the day. This includes regularly sanitizing high-touch areas, bathrooms, equipment, etc. Our turf cleaning schedule will also be increased.



- If any staff or camper shows any symptoms of COVID-19, we are requiring that they leave the camp as soon as possible. An isolation room has been setup to keep any potentially sick campers away from other staff and campers.
- New Parent Packet will need to be completed for Summer 2020 and emailed to [info@teamworksacton.com](mailto:info@teamworksacton.com)

### Frequently Asked Questions:

#### **What happens with my child's registration if a camp is cancelled?**

If Teamworks has to cancel a camp that your child was registered for, you can either transfer the registration to a different camp that is running, we can add a credit to your account for future programming or you can request a refund of the amount paid. Our camp director will be in touch if we have to cancel a camp.

#### **What if camp is running but I am uncomfortable sending my child to the program?**

The safety of everyone in our building is, and has always been, our number one priority. However, we understand that some families may feel uncomfortable sending their child to camp this summer. If you have registered for camp and would like to cancel your registration, please contact us at [info@teamworksacton.com](mailto:info@teamworksacton.com). Our camp director will follow-up within 48 hours to discuss credit options. With limited space this year, we just ask that you give us ample notification so that we can offer the space to another family that may need care.

*\*All policies are subject to change as this fluid situation evolves.*